

BROMSGROVE DISTRICT COUNCIL**SCRUTINY BOARD****25TH NOVEMBER 2008****RECOMMENDATION TRACKER**

This report lists all scrutiny recommendations approved by Cabinet with information on: who will be progressing the approved recommendations; when the recommendations are expected to be implemented by; and any officer comments which might be useful to the Scrutiny Board. The recommendations are grouped by Task Group.

All general recommendations made by the Scrutiny Board are also listed when applicable.

Approved Recommendations from Refuse and Recycling Scrutiny Investigation: 2nd April 2008 (Date agreed by Cabinet)

*Rec. No.	Detail of Recommendation	Officer Responsible	Implementation to take place by	Tick if completed	Officer Comments
1	<p>NVQ Training in Waste Management from WAMITAB (Waste Management Industry Training Advisory Board) via NEW College is given to all refuse and recycling staff over a 2 year period commencing September 2008 with the following conditions:</p> <ul style="list-style-type: none"> ▪ standards for 'performance criteria' and 'knowledge requirements' specific to this Council are built into the awards; ▪ the preferred primary assessment method is observation (rather than witness testimonies or personal statements); and 	<p>Head of Street Scene and Community</p> <p>Head of Human Resources and Organisational Development</p>	Started During September 2008		<p>All negotiations taken place with New College to satisfy the Councils requirements.</p> <p>Presentation to staff and selection of first group to undertake the training will follow.</p> <p><i>October Update:</i> It is anticipated that the first round of training will commence in November 2008.</p>

*Note: "Rec. No." is the Recommendation Number as given within an Overview and Scrutiny Report compiled by a Task Group

	<ul style="list-style-type: none"> that performance criteria is observed consistently over a certain time period rather than as a one-off 				
2	It is made a requirement of all new employees to either hold the NVQ in Waste Management or achieve it within an agreed timeframe.	<p>Head of Street Scene and Community</p> <p>Head of Human Resources and Organisational Development</p>	November 2009		First stage of the process is to get all our existing staff trained. Then this can be rolled out to new starters.
3	<p>The following NVQ training is given to the three Refuse and Recycling Team Leaders:</p> <ul style="list-style-type: none"> Team Leading in Refuse and Recycling via NEW College BITS (Business Improvement Techniques) via RDI (Resource Development International) 	<p>Head of Street Scene and Community</p> <p>Head of Human Resources and Organisational Development</p>	November 2009		Have agreed to get NVQ training organised for the refuse and recycling crews first then organise training for the supervisors. Additional training/Support being organised with the Learning and Organisational Development Manager.

Abbreviations:

APSE = Association of Public Sector Excellence

AQMA = Air Quality Management Area

BDC = Bromsgrove District Council

CMT = Corporate Management Team

CSC = Customer Service Centre

EH = Environmental Health

JE = Job Evaluation

LSP = Local Strategic Partnership

NO₂ = Nitrogen Dioxide

NVQ = National Vocational Qualification

PCT = Primary Care Trust

PPS = Planning Policy Statement

PSNET = The Public Services Network

RTFO = Renewable Transport Fuels Obligation

RTPI = Real Time Passenger Information

SMMT = Society of Motor Manufacturers and Traders Ltd

WCC = Worcestershire County Council